

Learn-N-Play Daycare, LLC Admission Contract

Learn-N-Play Daycare, LLC will provide basic services for _____ / _____
Child's Name Birth date

Parent/Guardian enrolling child: _____ Weekly tuition is : _____

Child Care will be between the hours of ____AM and ____PM M T W TH F (Circle days)

Payment and Attendance Information

A non-refundable registration fee of \$40.00 shall be paid upon enrollment.

A deposit, equal to one week's tuition will be paid by the child's first day attending.

Deposit will be refunded when care ends and ALL obligations to the center have been fulfilled.

Tuition is due on the Friday before care is given. A three day grace period will be allowed for payment, following which the account will be considered delinquent and a late fee of \$5.00 will be added to the account. If tuition is not paid by Thursday, your child will not be permitted to attend until payment in full is received.

No credit will be given for days that the center is officially closed. These closings include holidays, closings due to inclement weather, & emergency closings. No credit will be given for days that your child does not attend due to illness or other reasons.

Part Time children are not permitted to change days unless prior permission is given. You will be charged an additional day's tuition for the requested day.

Once a child has attended the center for a period of four months, you are eligible for five waiver days. These days must be used each year. Any unused days will be forfeited.

By initialing I understand and agree to abide by the Payment and Attendance Policy: _____

General Obligations of Parents/Guardians

A Parent/Guardian will furnish requested information not more than 20 days after request.

A Parent/Guardian will sign the child in and out by computer on a daily basis. You must bring your child into the classroom and be sure that a staff member is aware that they have arrived.

You must mark your child's belongings with their initials. If you do not, staff members will. We will not be responsible for items brought from home. Please leave toys at home unless it is Show and Share day. Learn-N-Play Daycare, LLC will not be responsible for any lost, broken or stolen items.

You must provide a crib sheet and a blanket (not measuring larger than 36" x 48") to be used during rest time. You must take these items home on a weekly basis for laundering.

You must update your emergency contact information within 5 days of any change. You are required to have one person on your pickup list who can be contacted at all times if you are not able to be contacted.

You must supply the center with an initial Health Assessment Form for your child within 20 days of enrollment and must update it yearly. Your child may not attend if the physical is not received within 15 days of its due date.

You must notify the center by 10:00 if your child will be attending to be counted in the daily lunch count. Failure to do so requires you to pack their lunch. Lunches will not be held if your child is not at the center by the time that lunch is served.

By initialing I understand and agree to abide by the General Obligations of Parents/Guardians: _____

Illness Policy

Admittance of ill children is prohibited. A child cannot be brought to the center if he/she is displaying, or has displayed any of the following within 24 hours:

- A fever: 99 degrees under arm or 100 degrees orally
- Diarrhea
- Vomiting
- Symptoms of any communicable disease (rash, sore throat, severe coughing, eye discharge, yellowish skin or eyes, green or yellow thick discharge of nose)
- Irritable or continuously crying or needing more attention that can be provided without endangering the health and safety of other children in care

Children MAY attend with common cold symptoms (Clear, watery runny nose, happy and playful, no fever), but if the symptoms persist for more than the usual 7 – 10 days or are worsening you will be asked to pick up your child and seek medical attention to be sure that infection has not set in.

If your child becomes ill while in care, you will be called to come pick him/her up immediately. You will have one hour to pick up your child before we will call the other parent/guardian and then the emergency contacts in your child's file.

If you arrive at the center and your child looks too ill to be in care, they will not be able to stay. Your child's teacher will inform you of the policy and notify management.

Your child may return to care when she/he is free of symptoms without the aid of medication for 24 hours or has been on antibiotics for 24 hours and is no longer contagious. Your child must be out the day after sent home unless otherwise indicated on the illness form that is received when you pick up your child.

Parents who consistently bring their child while ill or who express negativity when picking up their child, will be terminated from care.

Nebulizer Treatments: If your child is in need of using a nebulizer, Learn-N-Play Daycare, LLC staff will administer ONE (1) per day. Should your child require more than one during the hours that they are attending, other arrangement must be made for care while the treatments are needed.

Although it may seem inconvenient when your child is sent home, you will appreciate knowing your child's exposure is minimized when other children become ill.

By initialing I understand and agree to abide by the Illness Policy: _____

Termination of this Agreement

This agreement will be terminated if any one or more of the following occurs:

- Account becomes delinquent
- Failure of the parent/guardian to honor the obligations listed in this agreement and in any rules, regulations, or policies as stated in the parent's handbook.
- If it is determined that it is not in the best interest of the enrolled child or other children enrolled to continue provided services. This may be due to but not limited to Behavior issues or special needs that cannot be met by Learn-N-Play Daycare, LLC Staff.
- Management may require conferences regarding the matters that potentially warrant termination of this agreement. Should parents/guardians fail to cooperate in any way a two week notice will be given to find other care for your child.

By initialing I understand and agree to Termination portion of agreement: _____

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Signature of Learn-N-Play Daycare, LLC Representative: _____